Budget Committee Meeting
Tuesday, November 4, 2025

4:30 PM

I. Call to Order

II. Approval of September 9, 2025 Minutes

III. Topics

1. Sheriff to present Balanced budget amendment #11 in the amount of $5,000 from the State. Reimbursement for New Officers Tennessee Law Enforcement Training Academy (TLETA), Basic Training According to the Grant Budget. The County is reimbursed upon the Employee's Completion of the TLETA Course. Per Captain Wayne Schoenheit, The Sheriff has three (3) items on his desk also needing budget amendments. (1) There is a $300,000 Violent Crime Intervention Fund (VCIF) State Grant (Separate Interest Bearing Account.) (2)There will be another balanced budget amendment for the Tennessee Highway Safety Officer (THSO) grant for approximately $80,000. (3) And Captain Wayne Schoenheit may have dollar amounts for wrecked vehicles; the Cost for new vehicles and the amount we will receive from the Insurance Company.

2. Troy Adkins, Highway Superintendent, to present Balanced Budget Amendment #12 in the amount of $80,000 for an additional amount needed to cover the full purchase price of approximately $330,000 of Equipment. The Highway Commission approved the Highway Department's Purchase of Two (2) – 2027 Freightliner Dump Trucks from Sourcewell Cooperative Purchasing.

3. Joe Fort, Building and Grounds Director, to present Budget Amendment #13 in the amount of $60,657. This Budget Amendment is the preliminary engineering fees for Phase 2, HVAC Project, for the Robertson County Office Building. Also, Design-Build HVAC unit replacement (31 units) Project at the Robertson County Jail. This Budget Amendment requires two (2) readings. The Building and Grounds Committee has approved this budget amendment for these two (2) separate HVAC Projects. Details concerning these two (2) Projects are attached.

4. Dr. Danny Weeks, School Director, to present Balanced Budget Amendment #14 to the Budget Committee. The amount is $581,326 for various State Grants and State Education Funds & Expenditures to match. The School Board has approved this budget amendment.

5. The Mayor may have dollar amounts for Discretionary Opioid Funds to Disburse. Currently, United Way will be able to manage and track these funds. The Mayor will inform the Budget Committee about the need for a Budget Amendment on Tuesday, November 4, 2025 Meeting.

6. Discuss Any Necessary Business from Monday, November 3, 2025, Building and Grounds Committee Meeting.

IV. Other Business

V. Adjourn

Please note: This Budget Committee Agenda is subject to change after publication. Budget Committee Members may raise new topics as Other Business.

#11

RESOLUTION NO.

A RESOLUTION AMENDING THE BUDGET OF ROBERTSON COUNTY, TENNESSEE FOR THE FISCAL YEAR ENDING JUNE 30, 2026

Be it resolved by the Board of Commissioners of Robertson County that the budget of Robertson County for the fiscal year ending June 30, 2026 is hereby amended as follows:

NAME OF FUND / DEPARTMENT	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	INCREASE (DECREASE)
General Fund - 101			
Revenue Amendments			
State of Tennessee	Other Public Safety Grants-TLETA Cost Share	46290	5,000
Total Revenue Amendment			5,000
Expense Amendments			
Sheriff's Department	In Service / Staff Development	54110-524	5,000
Total Expense Amendment			5,000
	(Reimbursements for New Officers, Employed by Robertson County. The Employee Must Complete TLETA's Basic Training Academy According to the Grant Budget.)		
Total Fund Balance Amendment			0

Duly passed and approved this 17th day of November, 2024.

County Commissioner

County Mayor

ATTEST:

County Clerk

#12

RESOLUTION NO.

A RESOLUTION AMENDING THE BUDGET OF ROBERTSON COUNTY, TENNESSEE FOR THE FISCAL YEAR ENDING JUNE 30, 2026

Be it resolved by the Board of Commissioners of Robertson County that the budget of Robertson County for the fiscal year ending June 30, 2026 is hereby amended as follows:

NAME OF FUND / DEPARTMENT	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	INCREASE (DECREASE)
Highway Fund - 131			
Revenue Amendments			
None	None		0
Total Revenue Amendment			0
Expense Amendments			
Capital Outlay	Other Equipment	68000-790	80,000
Committed Funds	Committed for Capital Outlay	34675	(80,000)
Total Expense Amendment			0
	(This is A Balanced Budget Amendment. The Highway Commission has approved The Highway Department's Purchase of Two (2) - 2027 Freightliner Dump Trucks From Sourcewell Cooperative Purchasing. This Amount Needs to be added to cover the full purchase amount of approximately $330,000.)		
Total Fund Balance Amendment			0

Duly passed and approved this 17th day of November, 2025.

County Commissioner

County Mayor

ATTEST:

County Clerk

#13

RESOLUTION NO.

A RESOLUTION AMENDING THE BUDGET OF ROBERTSON COUNTY, TENNESSEE FOR THE FISCAL YEAR ENDING JUNE 30, 2026

Be it resolved by the Board of Commissioners of Robertson County that the budget of Robertson County for the fiscal year ending June 30, 2026 is hereby amended as follows:

NAME OF FUND / DEPARTMENT	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	INCREASE (DECREASE)
General Capital Projects Fund 171			
Revenue Amendments			
None	None		0
Total Revenue Amendment			0
Expense Amendments			
Public Hlth&Welfare Project	Building Improvements-2HVAC Phase 2	91140-707-2HVAC	33,642
Public Hlth&Welfare Project	Building Improvements-JHVAC for Jail	91140-707-JHVAC	27,015
Total Expense Amendment			60,657
	(This Fund Transfer Willl Authorize TRANE to Proceed with Phase 2 for the Robertson County Office Building HVAC as Detailed in Energy & Sustainability Project Dev. Agreement - 50% of $67,284 is $33,642 for Scope Narratives, Drawings/Specs Suitable To Achieve Contract-Grade Pricing.) (All of the above also applies for Jail HVAC Agreement - 50% of 54,030 is $27,015 for Scope Narratives, Drawings/Specs Suitable To Achieve Contract-Grade Pricing.) (Building and Grounds Comm. Approved Moving Forward with TRANE for these 2 HVAC Projects during October 6, 2025 Meeting, See Attachments for Details.)		
Total Fund Balance Amendment			(60,657)

Duly passed and approved this 17th day of November, 2025.

County Commissioner

County Mayor

Duly passed and approved this 15th day of December, 2025.

County Commissioner

County Mayor

ATTEST:

County Clerk

Energy & Sustainability
Project Development Agreement

Between Robertson County Government & Trane

Trane is authorized to proceed with Development and Design Services (DDs) for a Design-Build HVAC unit replacement (10 additional units) project at the Office (Admin) Building. This will include:

- Scope narratives, drawings and specifications (50%) suitable to achieve contract-grade pricing.
- Estimated cost is $33,642 see Attachment A for detailed scope.

Trane and Robertson County Government will mutually consult during the design phase and Trane will provide a detailed design-build proposal upon completion of the DDs. Assuming Trane and Robertson County Government enter into an agreement for the scope of work, the cost of the Design and Development Services shall be rolled forward into the project.

Trane agrees to deliver:

1. Design and Development plans and specifications (~50%) for the replacement program at the Office Building.
2. A detailed design-build proposal for the renovation.

Not Included:

1. Construction documents are NOT included at this time and will be included in the project proposal – estimated cost is $33,642

Robertson County Government will reimburse Trane the fee of $33,642 for Design Services (plus applicable sales tax) for services and time invested if we do not enter into the Agreement within sixty (60) days. We will pay the fee (plus any applicable sales tax) to Trane within thirty (30) days of the date of Trane's invoice.

Robertson County Government	**Acceptance by Trane**
By: _____	By: _____
	Brian Durr
Its:	Its: Area General Manager
Dated: _____	Dated: _____

Attachment A

Additional design scope is for the remaining 10 units and, the ~2800 square feet of unfinished space on the 3rd floor. The fee for the 50% drawings for pricing is $33,642 and $33,642 for final stamped design drawings for a total of $67,284. Only preliminary design cost will be incurred at this time, final design will only be incurred if the construction project moves forward.

Design and construction scope is:

Mechanical:

- Replace 10 existing units with new equipment
- Disconnect and remove nine vertical self-contained units (two in the basement and seven on
- the third floor)
- Disconnect and remove one DX split system with the air handler on the third floor and the condensing unit on the roof
- Replace the existing equipment with Trane water source heat pumps modified to only run the refrigerant cycle during cooling mode
- Reconnect water piping and ductwork to new equipment
- Route new water piping to the unit replacing the split system
- Install new equipment to serve an area of eight rooms approximately 2,800 sq ft that is currently unconditioned
- Provide calculations to determine required capacity and ventilation air needed for this space
- Install a new Trane water source heat pump in a location to be determined
- Route condenser water piping to the new unit off the existing loop water system
- Provide supply/return/outside air duct routing and sizing as well as air device layout in the space

Electrical:

- Disconnect the existing vertical self-contained units.
- Disconnect the existing air handler and condensing unit on the third floor and demolish wiring back to the electrical panel
- Reconnect wiring to the new water source heat pumps replacing existing water-cooled equipment
- Confirm wire, conduit, and disconnect sizes and provide new wiring/conduit as required

I need to ask ERIC / Robert

Energy & Sustainability
Project Development Agreement

Between Robertson County Government & Trane

Trane is authorized to proceed with Development and Design Services (DDs) for a Design-Build HVAC unit replacement (31 units) project at the Robertson County Jail. This will include:

- Scope narratives, drawings and specifications (50%) suitable to achieve contract-grade pricing.
- Estimated cost is $27,015.00 see Attachment A for detailed scope.

Trane and Robertson County Government will mutually consult during the design phase and Trane will provide a detailed design-build proposal upon completion of the DDs. Assuming Trane and Robertson County Government enter into an agreement for the scope of work, the cost of the Design and Development Services shall be rolled forward into the project.

Trane agrees to deliver:

1. Design and Development plans and specifications (~50%) for the replacement program at the Office Building.
2. A detailed design-build proposal for the renovation.

Not Included:

1. Construction documents are NOT included at this time and **will be included in the project proposal** – estimated cost is $27,015.00

Robertson County Government will reimburse Trane the fee of $27,015.00 for Design Services (plus applicable sales tax) for services and time invested if we do not enter into the Agreement within sixty (60) days. We will pay the fee (plus any applicable sales tax) to Trane within thirty (30) days of the date of Trane's invoice.

Robertson County Government	**Acceptance by Trane**
By: _____	By: _____
	Brian Durr
Its:	Its: Area General Manager
Dated: _____	Dated: _____

Attachment A

Design scope is for the (31) existing rooftop package units at Robertson County Detention Center, (19) on the new jail and (12) on the old jail. The fee for the 50% drawings for pricing is $27,015 and $27,015 for final stamped design drawings for a total of $54,030. Only preliminary design cost will be incurred at this time, final design will only be incurred if the construction project moves forward.

Design and construction scope is:

Mechanical:

- Disconnect and remove 31 RTUs with gas heat
- Install new RTUs with gas heat to replace the existing being removed
- Connect to existing ductwork
- Provide curb adapters as required

Electrical:

- Disconnect the existing RTUs.
- Reconnect wiring to the new RTUs
- Confirm wire, conduit, and disconnect sizes and provide new wiring/conduit as required

Structural

- Evaluate the weight of the existing equipment being removed and the new equipment being installed. To determine the adequacy of the roof to support the new equipment
- Structural engineer to provide a letter submitted with the drawing package to the fire marshal if the new equipment is acceptable
- Additional evaluation of the existing roof structure and/or design of additional supplemental steel supports are not included in this proposal but can be provided with a separate proposal if needed

#14

RESOLUTION NO.

A RESOLUTION AMENDING THE BUDGET OF ROBERTSON COUNTY, TENNESSEE FOR THE FISCAL YEAR ENDING JUNE 30, 2026

Be it resolved by the Board of Commissioners of Robertson County that the budget of Robertson County for the fiscal year ending June 30, 2026 is hereby amended as follows:

NAME OF FUND / DEPARTMENT	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	INCREASE (DECREASE)
School Fund -141			
Revenue Amendments			
State of Tennessee	Other State Education Funds - PSSG	46590-PSSG	225,184
State of Tennessee	Other State Education Funds - SSEP	46590-SSEP	203,233
State of Tennessee	Other State Grants - HQI	46980-HQI	74,300
State of Tennessee	Other State Grants - ISM	46980-ISM	78,609
Total Revenue Amendment			581,326
Expense Amendments			
Vocational Education Program	Teachers - ISM	71300-116-ISM	(4,156)
Vocational Education Program	Social Security Tax - ISM	71300-201-ISM	(195)
Vocational Education Program	Medicare Tax - ISM	71300-212-ISM	(55)
Vocational Education Program	Software - ISM	71300-471-ISM	(126,756)
Transportation	Transportation Equipment - ISM	72710-729-ISM	(206,000)
Capital Outlay	Other Contracted Servies - ISM	76100-399-ISM	(50,000)
Capital Outlay	Other Equipment - ISM	76100-790-ISM	(149,000)
Regular Education Program	Instructional Supplies - HQI	71100-429-HQI	1,500
Regular Education Program	Software - ISM	71100-471-ISM	275
Special Education Program	Teachers - SSEP	71200-116-SSEP	118,620
Special Education Program	Educational Assistants - SSEP	71200-163-SSEP	15,790
Special Education Program	Social Security Tax - SSEP	71200-201-SSEP	8,380
Special Education Program	State Retirement - SSEP	71200-204-SSEP	8,200
Special Education Program	Life Insurance - SSEP	71200-206-SSEP	700
Special Education Program	Medical Insurance - SSEP	71200-207-SSEP	44,500
Special Education Program	Dental Insurance - SSEP	71200-208-SSEP	700
Special Education Program	Medicare Tax - SSEP	71200-212-SSEP	2,250
Special Education Program	Retirement - Hybrid Stabilization - SSEP	71200-217-SSEP	400
Special Education Program	Other Supplies - SSEP	71200-499-SSEP	1,893
Special Education Program	Special Education Equipment - SSEP	71200-725-SSEP	1,800
Vocational Education Program	State Retirement - ISM	71300-204-ISM	1,250
Vocational Education Program	Life Insurance - ISM	71300-206-ISM	30
Vocational Education Program	Medical Insurance - ISM	71300-207-ISM	1,000
Vocational Education Program	Dental Insurance - ISM	71300-208-ISM	500
Vocational Education Program	Retirement - Hybrid Stabilization - ISM	71300-217-ISM	1,040
Vocational Education Program	Other Contracted Servies - ISM	71300-399-ISM	88,600
Vocational Education Program	Instructional Supplies - ISM	71300-429-ISM	18,450
Vocational Education Program	Other Charges - ISM	71300-599-ISM	78,224
Vocational Education Program	Vocational Instruction Equipment - ISM	71300-730-ISM	264,806

#14

RESOLUTION NO.

A RESOLUTION AMENDING THE BUDGET OF ROBERTSON COUNTY, TENNESSEE FOR THE FISCAL YEAR ENDING JUNE 30, 2026

NAME OF FUND / DEPARTMENT	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	INCREASE (DECREASE)
Expense Amendments			
Other Student Services Support	Training and Related Travel - ISM	72130-524-ISM	22,180
Regular Education Support	Other Contracted Services - HQI	72210-399-HQI	72,800
Vocational Education Support	Vocational Support Other Equipment - ISM	72230-790-ISM	8,825
Plant Maintenance	Other Supplies - PSSG	72620-499-PSSG	1,843
Plant Maintenance	Other Equipment - PSSG	72620-790-PSSG	223,341
Capital Outlay	Building Construction - ISM	76100-706-ISM	129,591
Total Expense Amendment			581,326
	(Various State Education Funds & State Grant Revenue Funds/Expenditures to Match.)		
Total Fund Balance Amendment			0

Duly passed and approved this 17th day of November, 2025.

County Commissioner

County Mayor

ATTEST:

County Clerk